



## **“Spirit of the Heartland”**

**Monday, September 14, 2015**  
**Octagon Center for the Arts**  
**Ames, Iowa**

**Presentation:** At 9:00 AM, prior to the chapter meeting, Brennan Dolan, Cultural Resources Project Manager and Archaeologist for the Iowa DOT gave a presentation on significant archeological and historic sites in Iowa as they pertain to the IDOT.

**Welcome and Call to Order:** President Rita Rasmussen called the meeting to order at 10:30 AM.

**Installation of Officers:** Lou Ann Dollar, Region 3 Chair, installed new officers, Rita Rasmussen, President, Brian Currie, President-Elect, Carrol McCracken, Treasurer and Carol Morgan, Secretary.

**Presentation of President’s Plaque:** Rita Rasmussen presented the Past President’s Plaque to Shelly Whiteing, outgoing Chapter 41 President.

**Roll Call and Approval of Minutes:** Secretary Carol Morgan confirmed the following members and guests in attendance:

Members:

- Rita Rasmussen, President
- Brian Currie, President-Elect
- Carrol McCracken, Treasurer
- Carol Morgan, Secretary
- Dwayne Myers, Education Chair, PPC Chair
- Joe Anderson, PDC Chair, Website Manager
- Lou Ann Dollar, Region 3 Chair
- Sarah Cook, Nominations and Elections Chair
- Shelly Whiteing, Membership Chair
- Liz Van Zomeren
- Adam Ibrahim
- Brian DePrez
- Brian Jennings
- James Diemer
- Ken Wunsch
- Rick Kullander
- Lawrence Bryant
- Heather Dee
- Jami Hill
- Mary Ann Carnock
- Jay Walton

- Tyler Buckingham
- Steve Chapman
- Rob Emmerson
- Sandy Sells
- Mark Holm

**Secretary's Report:** There were no revisions to the June meeting minutes, and a motion was made and seconded to approve with all in favor.

**Treasurer's Report:** Carrol McCracken stated that there was a \$9 discrepancy in the checking account due to the transposition of numbers. Checks #3646 and #3652 were affected, and the report has been corrected. The Chapter has \$1,375.10 in checking and \$13,183.20 in a money market account for a total of \$14,568.30. A motion was made and seconded to approve with all in favor.

**International Conference:** Rita Rasmussen, Brian Currie, Shelly Whiteing and Dave Hingtgen attended the International Conference in San Diego in June.

1. Aimee Mims, SRWA, was elected IRWA Secretary of Executive Committee.
2. Chapter 41 was awarded Website of the Year.
3. There were 1,349 registrants at the conference.
4. The golf tournament brought in approximately \$30,000, and Monday night event netted \$52,000.
5. RWIEF (Right of Way International Education Foundation) provided a letter, thanking us for our donation to the Golf Tournament held in San Diego.
6. Next year, the International Conference will be held in Nashville.

**Region 3 Fall Forum:** To be held in Omaha, October 18 – 20.

1. October 18 – Young Professionals event - possibly three members from Chapter 41 will be attending
2. October 19 – Course 503 Mobile Home Relocation Assistance
3. October 20 – Fall Forum – Chapter 41 to have 12 – 13 members attending
4. In the past, our chapter has contributed \$200 for auction items; this year, the chapter will scale back the donation to match other region chapters contributions.

**Spring Forum, 2016:** Will be held in St. Louis, Missouri, possibly in April, 2016. The Chapter President Elect and Membership Chair are recommended to attend.

**Fall Forum, 2016:** Chapter 41 will host in Dubuque, possibly in October, 2016. A river cruise has been suggested for the welcome reception. Rick Kullander and Dwayne Myers have been added to the planning committee.

**Chapter Professional of the Year:** Chapter members to vote for Professional of the Year, and that person will attend the Spring Forum. In the past, we have sent out an email and requested nominations, then voted at the chapters January meeting. Rita Rasmussen will send out an email requesting nominations, and the chapter will vote at the January 2016 meeting.

**Bylaws:** Chapter Bylaws were recently updated. No additional corrections were suggested at the meeting. Carrol McCracken made a motion to approve, Liz Van Zomeren seconded the motion, and the motion passed with all in favor.

**Nametags:** Shelly Whiteing has the new nametags ready. A laser printer is needed, and they can be printed and available at the next chapter meeting.

#### **Committee Reports:**

**PDC:** Dwayne Myers and Joe Anderson are on the Professional Development Committee. Joe Anderson announced that Shelly Whiteing has been recertified for SRWA. Liz Van Zomeren was presented her SRWA plaque.

**Nominations and Elections:** Sarah Cook stated that there is nothing to report.

**Education:** Dwayne Myers reported that Course 604 Environmental Due Diligence and Liability is being held in Cedar Rapids on September 25. Course 503 Mobile Home Relocation Assistance is being held in Omaha on October 19. The chapter may host Course 506 Advance Business Relocation in November, and Dwayne is looking into the possibility of holding the course by video conference so that the instructor does not have to travel to Iowa. Headquarters approves of this method, however the logistics have to be worked out.

**Membership:** Shelly Whiteing reported that there are three new membership pins to present to: Heather Dee, Tyler Buckingham and Crystal Dinsmore (not present). We did not meet the membership quota needed to make the CHIP requirement for this year. Shelly explained that she counted two associate members as members and we missed making the CHIP requirement by two members.

**2016 Dues Renewal:** The updated chapter roster has to be in to Headquarters by September 20 for the 2016 membership dues.

**Young Professionals:** Sarah Cook reviewed the sponsorship package. There are opportunities for sponsors to give presentations to the YPC. Sarah stated that we are reaching out to 50 – 100 companies for sponsorship. Sponsorship money received will go to a Chapter 41 member or someone from the region. Also, the YP Event at the Fall Forum was moved to Sunday, October 18, to avoid conflicting with the continuing education class. JCG Land Services volunteered to present a utility program.

**Chapter Program Meeting Schedule:** The next three meetings will be held at the beginning of January, in March and at the end of May or beginning of June. Rita Rasmussen suggested Cedar Rapids or the Quad Cities for a meeting in which utilities would be discussed. Joe Anderson stated that there might be a speaker available from UNI because they have a real estate program.

**Website:** Joe Anderson stated that the classes and chapter meetings can be found on the website now.

**Other Discussion:** Shelly Whiteing received a thank you note from Chapter 20 for the money from cookbook sales. Rita Rasmussen encouraged everyone to get on MemberFuse in order to see updates and meeting minutes. Also, Rita encouraged members to become interested in becoming new offices of the chapter. Brian Currie suggested that the chapter have an Ethics Chair.

At 11:35 AM, a motion was made by Mark Holm to adjourn, and the motion was seconded by Shelly Whiteing with all in favor.

Respectfully submitted,

Carol Morgan, Secretary