



“Spirit of the Heartland”

Marshalltown Community College, 3702 S. Center Street, Marshalltown, Iowa

Minutes of Business Meeting – 11:00 AM March 23, 2015

The meeting was called to order by President Shelly Whiteing with 27 members in attendance. Everyone at the meeting introduced themselves by name, employer and job title. We intend to do this at every meeting so that members can become more familiar with each other.

Agenda: A motion was made and seconded to approve the agenda.

Secretary’s Report: There were no revisions, and a motion was made and seconded to approve.

Treasurer’s Report: The Treasurer’s Report was presented by Carrol McCracken. The Chapter has a little over \$15,419.64 in checking and savings. Up to March 17th, the net income was \$6,386.92. A motion was made and seconded to approve.

Unfinished (and New) Business:

- a. Memberfuse: There have been some problems with people trying to find Memberfuse. Joe Anderson stated that there is a tutorial.
http://www.irwaonline.org/eweb/upload/IRWA_Member_Network_FAQs.pdf
- b. Region Forum: Spring Forum will be held on April 24th, Kansas City. There will be 6-7 people from Chapter 41 attending. The room block expires today, March 23rd; room prices are \$129. The flyer for the Spring Forum has more information. Sarah Cook and Dwayne Myers will be attending. There will be a reception, a pub crawl and a basket raffle. A motion was made and passed with all in favor of donating \$200 for a basket. Penny Rolf is the only one running for Secretary-Treasurer of the Region; Aimie Mims has decided not to run.
- c. International Conference: June 14 – 17, Hilton San Diego Waterfront
 1. Registration until May 1st is \$625, then goes up to \$700. Hilton rooms are sold out. Brian Currie and Rita Rasmussen will be attending, as well as Shelly Whiteing.
 2. Monday Night Event and Golf Tournament– They are asking for a \$100 – 200 donation for Monday night and \$300 for a golf hole sponsorship. Rita suggested \$100 for the Monday Night Event and \$300 for the golf hole; a motion was made, seconded and passed.
 3. Funding for Directors: The Chapter gave \$2,000 last year, and the City of Cedar Rapids is sending Rita. Shelly stated that she would give any of the unused money back. A motion was made to approve \$2,000 for travel expenses for Shelly, motion seconded and passed.
 4. Website of the Year Award: Chapter 41 is a finalist for Website of the Year. Rita and Shelly will be there to accept if we win.
- d. Bylaws Update: Carrol, Liz and Rita suggested we go with the International Bylaws and use theirs. We could put our name on them, and we will plan to vote at the next meeting.
- e. Region 3 INEC Rep: Brian Currie volunteered to step forward for the Region 3 INEC Rep.

- f. Nametags – Mary Ann Carnock: We should have the new nametags by the next meeting. We want them before the forum, if they're ready.
- g. Cookbooks: \$5 each, and we still have cookbooks available. We will donate the money collected for the cookbooks to Minnesota to help with the conference funding in 2020.

Committee Reports:

- a. PDC – Joe Anderson: Vicky Kitelinger (Alliant) is a candidate for the R/W-EC certification, Jason Romey (MidAmerican) is a candidate for his SR/WA certifications, and Sarah Cook (City of Cedar Rapids) has received her SR/WA certification.
- b. Nominees and Elections: Sarah Cook and Mark Holm are serving as co-chairs for this committee.
- c. Education: Dwayne has had volunteers for course coordinators, and there is an instructors' class at Spring Forum for facilitators.
- d. Membership – Chad Johnson: 95 members, 75 regular, 14 SR/WA, 7 retired, 0 pending and 13 have not renewed. If we have 5% net growth, we will receive 1 free conference registration and 3 free memberships, and if we have 10% net growth, we will receive a second free conference registration as well as a \$500 travel voucher. On the list of members who have not renewed, Linda Martens is retiring from the DOT this week, and 2 people have moved out of state.
- e. Young Leadership – Dwayne Myers: Dwayne not in attendance today.
- f. Program Committee: Rita stated that ProSource has volunteered to do a relocation program, and that we would like to find someone to speak about "best practices" with Right of Way management, as well as find someone to speak about mediation and someone to speak about the pipeline that is going through Iowa. Rita stated that Black Hills Energy is working in Jones County at this time, and we might find someone from that company to speak to us.
- g. Website: We have a new sponsor/partner in Agroval which brings the total number of partners on the website up to 7. The others are JCG Land, Missman, Inc., Midwest Right of Way Services, Inc., Universal Field Services, ProSource Technologies and A & R Land Services, Inc. The bylaws are on the website along with the meeting minutes. Also, we're trying to keep our Facebook page up to date. There have been 22 posts this year with 14 posts this month. The Facebook page can be found by searching for Iowa Chapter 41 of the International Right of Way Association. Facebook currently has 20 members, and LinkedIn has 23 members. Shelly suggested that we post meeting information on Facebook and LinkedIn.
- h. Other: We're looking for people to serve as officers, and we need someone to run for Vice President. We would also like to find someone to volunteer for Programs. Does anyone have an Officer's Notebook?

Other Topics:

At approximately 12:00 PM, a motion was made to adjourn, and the motion was seconded with all in favor.

Respectfully submitted,

Carol Morgan, Secretary