



## “Spirit of the Heartland”

City Services Center, 500 15<sup>th</sup> Avenue SW, Cedar Rapids, Iowa

### Minutes of Business Meeting – 9:00 AM June 5, 2015

1. The meeting was called to order by President Shelly Whiteing with 14 members in attendance. Everyone at the meeting introduced themselves by name, employer and job title.
2. **Agenda:** A motion was made and seconded to approve the agenda.
3. **Secretary’s Report:** There were no revisions, and a motion was made and seconded to approve.
4. **Treasurer’s Report:** Carrol McCracken stated that the Treasurer’s Report was sent out through MemberFuse. The Chapter has \$15,359.40 in checking, including deposits from cookbook sales. We have a very low variable interest rate. Last month, the rate was .01%, and there was discussion about if we could receive more interest at another bank. A motion was made and seconded to approve.
5. **Business:**
  - a. **Region Forum** – April 24<sup>th</sup> in Kansas City (full report on website) – 7 members from our chapter attended.
    - i. Region Secretary/Treasurer - Penny Rolf from Chapter 20 was voted in as Region Secretary/Treasurer. 30 people attended from Region 3 with was up from 14 last time. Our chapter was very generous with donations, and it was suggested that we consider a lesser amount next time. We received honorable mention for our generous donation.
    - ii. Region Secretary/Treasurer Travel Funding - There has been much discussion about Region Secretary Treasurer travel funding. It was decided that each chapter would assess \$1 per member to offset the travel funds with the officer’s chapter to consider funding more of the amount.
  - b. **Region 3 Young Professionals**

We were to nominate two people for a 2 year term starting July 1<sup>st</sup> to be on the Steering Committee. Adam Ibrahim and Sarah Cook volunteered. At the next meeting, we will discuss funding them for the international conference.
  - c. **Professional of the Year** – Kelly Anderson, SR/WA, Chapter 72
  - d. **Fall Forum** - October 20, Omaha Mid-town – Course 503, Mobile Home Relocation, will be offered on October 19, followed by a social event that evening.
  - e. **Spring Forum 2016** – President Elect and Membership Chair should attend. Chad Johnson wants to step down from the Membership Chair.
  - f. **Fall 2016** – We’re up! A committee was formed of Dave Hingtgen, Rita Rasmussen, Shelly Whiteing, Brian Currie to organize the 2016 Fall Forum.
  - g. **International Conference** – June 14 – 17, Hilton San Diego Bayfront – Rita and Shelly will attend.
  - h. **ByLaws Update** – It was recommended that we use the National Standard Bylaws. Carrol will send them out to committee members for review.
  - i. **Nametags** – Chad Johnson or the new Membership Chair will have them printed for the members who are most active. Everyone will be responsible for their own nametags.

## 6. Committee Reports

- a. PDC – Joe Anderson – 2 new SRWA's – Sarah Cook and Liz Van Zomeren
- b. Education – Dwayne Myers was not present. We would like to offer 501 or 502 Introduction to Relocation in the fall. Also, the City of Cedar Rapids would like a course in Business Relocation.
- c. Membership – Chad Johnson – 88 members, 2 associates, 54 regular, 8 retired and 14 SRWA.
- d. CHIP Update – Shelly Whiteing – If we have 90 by the end of June, we meet the membership requirement and receive 1 free registration for the conference (valued at \$500).
- e. Young Leadership – Dwayne Myers not present.
- f. Program - Rita Rasmussen or Liz Van Zomeren – Rita recommended that we set up a committee so that several people could work on programs and schedule them for our calendar with 4 meetings per year. Among subjects suggested were “best practices in lease execution”, “email etiquette” and “archeology”. We may be able to take a tour of a current “dig” – they recently had a tour near Correctionville on Highway 20.
- g. Website – Joe Anderson – Iowa Chapter is up for the Website of the Year award. Shelly will attend the awards luncheon to accept on Joe's behalf if awarded.
- h. Other – Dave Hingtgen is working on an electric utility course. The course will be rolled out in San Diego and a pilot of the course will be presented in Michigan. Headquarters has asked Dave to be the instructor. There will be 2 instructors and 2 ½ days of classes. It follows the pipeline course and covers every aspect of working on the large transmission lines, from start to finish. It will include budgeting, route planning, damage settlement and design. Dave stated that there has been a lot of demand for this course. Rita suggested that the program be offered at the 2016 fall forum in Iowa.

- 7. Voting on 2015 – 2016 Officers** – Rita Rasmussen, President, Brian Currie, President Elect, Carrol McCracken, Treasurer and Carol Morgan, Secretary. There were no nominees from the floor. There was a motion to elect, seconded and approved with no opposition. Installation of the officers will be at the next meeting to be held in the fall, prior to Fall Forum.

At 10:15 AM, a motion was made to adjourn, and the motion was seconded with all in favor.

Respectfully submitted,

Carol Morgan, Secretary