



## “Spirit of the Heartland”

Old Chicago, 1620 S Kellogg Avenue, Ames, Iowa

### Minutes of Business Meeting – 5:00 PM January 13, 2015

The meeting was called to order by President Shelly Whiteing with 15 members in attendance. Everyone at the meeting introduced themselves by name, employer and job title. We intend to do this at every meeting so that members can become more familiar with each other.

**Agenda:** A motion was made and seconded to approve the agenda.

**Secretary’s Report:** There were no revisions, and a motion was made and seconded to approve.

**Treasurer’s Report:** The Treasurer’s Report was presented by Carrol McCracken. The Chapter has \$10,723.08 in checking. A motion was made and seconded to approve.

#### Old Business:

- a. Fall Forum in Grand Falls, October 2014 – 8 people from our chapter attended.
- b. Cookbooks – We have 25 or so. People could take them to work and sell them there. Chapter could donate \$5 per sold book to Minnesota for costs to promote the conference there.
- c. Nametags - \$400 for a pack of 50 nametags. We have 93 members now, 7 are retired. The Chapter would retain the nametags. It’s most important to have nametags when we go to meetings at other locations. It was suggested that we start with the purchase of 50 nametags and see how many members we have that are active and would use them.

#### Announcements and New Business:

- a. Professional of the Year – Dwayne Myers is the 2014 Professional of the Year.
- b. Region Spring Forum – Will be held April 24 in Kansas City at the Hotel Phillips. A class will probably be offered on Wednesday or Thursday. A Jazz Pub Crawl is also planned. Hotel rates will be from \$120 – 200 per night. Chapter 5 will work out a rate for us. Aimie Mims and Penny Rolf have been suggested for Region 3 Secretary/Treasurer. Both are very involved in their chapters and in the region, and either one would be great. Shelly proposed that we pay for the hotel or something for the Professional of the Year and build it into our budget. Rita made a motion to go with a flat rate of \$500 for Dwayne Myers to go to Kansas City. The motion was seconded and passed.
- c. Course 219, Presentations, Instruction and Facilitation will be offered prior to the Region 3 Conference on April 22-23. Also, a room block is being held at the Hotel Phillips until March 23, the IRWA rate is \$129. More Info on the Forum is on MemberFuse.
- d. International Education Conference – Will be held June 14 – 17 in San Diego at the Hilton San Diego Bayfront. Registration before March 13<sup>th</sup> is \$525, \$700 after March 13<sup>th</sup>. Hotel rates are \$242 per night for a double.
- e. Bylaws - It was suggested that we review our bylaws annually. The bylaws were last reviewed in 2010.

- f. Memberfuse – We could use Memberfuse for our Agenda, Treasurer’s Report and Secretary’s Report. The login is the same name and password as on the national site. Shelly is encouraging everyone to use it and would like to use it for everything rather than communicating by email.

**Committee Reports:**

- a. Professional Development – Joe Anderson – Jason Romey is a new SRWA candidate. Liz Van Zomeren and Sarah Cook have completed their SRWA requirements. Dan Shiflett has recertified his SRWA and RWNAC, and Steve Chapman has recertified his RWRAC.
- b. Education – Dwayne Myers – If there are any future classes coming up, please let Dwayne know. Jason Romey might do a class. Vicky Kitelinger is a candidate for environmental certification, and she has expressed an interest in coordinating Class #604, Environmental Due Diligence and Liability. The course coordinator gets to take the class for free. Environmental is a one day course. Rita suggested that it be held at the Cedar Rapids City Services Center since there is so much available parking. Also, Marshalltown Community College has a conference room for a reasonable rate. Classes are being held in Minnesota on February 12 – 13, March 16 – 17 and March 23. The DOT has exhausted their funds, and no one will be sent to courses before July 1, 2015.
- c. Membership – Chad Johnson – (Chad could not attend the meeting.) We have 93 members, 73 regular members, 7 retired members, 13 SRWA and 2 affiliate. We have 25 members who have not yet renewed.
- d. Young Leadership – Dwayne Myers – At the Young Professionals Meeting in Larchwood, Memberfuse was discussed. The goal is to turn Memberfuse into a social media for members. 25 – 30 people were at the meeting. Our chapter paid \$50 toward funding for appetizers and refreshments. It was stated that we need to encourage new members to join the young professionals group.
- e. Program – Rita Rasmussen and Liz Van Zomeren – We were going to have MAP 24 **21** updates but thought it would be repetitious. Rita has talked with appraisers about a program for March. Either that or it was suggested that we have a program on mediation. There was also discussion of the APWA (American Public Works Association).
- f. Monday, March 23<sup>rd</sup> has been proposed for our next meeting. No other committee reports were available. There was also some discussion about new officers and who will take over in July.

At 6:20 PM, a motion was made to adjourn, and the motion was seconded with all in favor.

Respectfully submitted,

Carol Morgan, Secretary