

International Right of Way Association
“Spirit of the Heartland” – Iowa Chapter 41
Iowa DOT, 800 Lincoln Way, Ames, IA

Minutes of Business Meeting – 10:30 A.M., October 4, 2013

The meeting was called to order by President Chad Johnson.
Introductions of meeting attendees started the business meeting with 8 members in attendance.

Agenda: A motion was made and seconded to approve the agenda.

Past President’s Award: Chad presented the Past President’s Award to Joe Anderson.

Secretary’s Report: There were no revisions to the minutes, and a motion was made and seconded to approve.

Treasurer’s Report: The Treasurer’s Report was presented by Carrol McCracken with a Profit and Loss Statement from May 2 – October 4, 2013. Carrol reported that since May 2, 2013, \$41.54 is unaccounted for, and he has made an adjustment. Savings has not had much activity. Expenses for the SRWA course instructor, Kevin Stout, were \$1,079.36, not including instructor fees. Three people attended the course. Joe Anderson noted that whatever we didn’t make in tuition fees would be made up and paid by headquarters. Carrol stated that the audit was completed a month or so ago, and it looked fine. Mark did an excellent job of transferring everything over to Quickbooks. A motion was made and seconded to approve the report.

Region 3 Update/IRWA Alignment: Chad reported that the IRWA alignment will be changing. There will be no region reps, and instead, four vice chairs will go to other committee meetings and share information. An example is: under surveying, there will be one chairman and four vice chairs from different regions. Chad handed out an Industry Committees and Discipline Communities of Practice diagram.

Committee Reports

Asset Management: No report.

Education: Joe reported that not all test results are in. The test covered material that was not included, and it made it much harder. The SRWA was a very hard test. Joe also noted that we have more courses on the schedule.

Environment: No report.

Local Public Agency: No report.

Membership: We have 79 members, and to meet the goal, we need to have 88 members. The chapter gets a little bit more back by increasing membership and meeting the goal.

Newsletter: No report.

Nominations/Elections: Very little to report. Mark Holm will need time to review. Joe spent a lot of time going through course history of members.

Professional Development: No report.

Relocation Assistance: Not many changes. Carrol stated that there will be changes in payment amounts over the next year.

Survey: Upcoming classes are being reviewed.

Utilities: No report.

Valuation: Yellow Book course for appraisers is coming up at Prairie Meadows in the next few weeks. It’s a two day course and doesn’t come to this area very often. Uncertain of cost.

Chapter 41 2012 Professional of the Year Award: There are no nominations at this time, however, Chad will send out an email, and nominations will be taken for another two weeks.

Region 3 Fall Forum: Will be held in St. Louis. \$20 per person for Bunco Night. RSVP’s are wanted as soon as possible. Joe and Chad will be attending.

Other business discussed was that all chapter memorabilia is being stored in Joe's office at the DOT. Marty Sankey is looking for a nice secure display case for these items. It's possible that these items could be loaned out for display in members' places of business. (Example: foyer of new City Services Center in Cedar Rapids)

Amy Walter asked if we are compensating the two people going to the Fall Forum and compensating Joe for going to the Annual Forum.

The next Chapter meeting is expected to be in January. We are required to hold three meetings per year, but we typically hold four per year.

A motion was made and seconded to adjourn the meeting. Meeting adjourned at 11:15 A.M.

Respectfully submitted,

Carol Morgan, Secretary